



STUDENT TRAVEL APPROVAL FORM

The GSBS currently offers up to \$750 for travel expenses to doctoral students who have an approved thesis proposal and who are presenting papers at scientific meetings. The guidelines for these awards are:

1. A formal abstract acknowledging the Graduate School of Biomedical Sciences, Rutgers, The State University of New Jersey as a research site.
2. The student must be first author on the abstract to be presented.
3. The research must be part of the approved dissertation proposal.
4. Request for approval for attendance at events form
5. Doctoral candidates are eligible for a total of two awards, but only one award will be approved within any 12-month period.

This form along with the completed “Employee Travel Approval/Advance Report” (TA form) approved by the mentor, department chairman and the campus Associate Dean. *A copy of the formal abstract must be included with the travel approval form.*

APPROVALS:

I certify that _____ meets the student travel guidelines above.
(Student’s Name)

Mentor

Date

Department Chairman Signature

Date

Associate Dean Signature

Date

PLEASE RETURN THIS FORM TO:

Nadine Stevens
Program Administrator
Office of Student Affairs and Admissions
Graduate School of Biomedical Sciences
Rutgers, The State University of New Jersey
185 South Orange Avenue, MSB C-696
Newark, NJ 07103